

## Additional Information About the TotalFunds<sup>®</sup> Postage Payment Service for IH600 Systems:

## **How The Program Works:**

Your TotalFunds<sup>®</sup> account provides you the easiest and most convenient way to order and pay for postage. Just follow these three simple steps:

- 1. Download the postage that you need, whenever you need it no need to prepay for postage
- 2. Review your monthly TotalFunds® postage invoice to account for your postage expenses each postage transaction shows the city and serial number of your meter(s)
- 3. Take up to 28 days from the statement date to pay by check or online

It's that simple!

## **Manage Your Postage Account Online:**

Please be sure to visit <a href="https://www.neopostinc.com">www.neopostinc.com</a> and register for "MyNeopost". Once signed in, click on TotalFunds to:

- See a summary of your current account information
- View current and past TotalFunds® statements
- Make online payments
- Create transaction reports
- Set e-mail alerts

## **Additional Account Terms:**

- Monthly postage downloads up to \$4,000 per month at no transaction fee
  - 1% Flex Limit Fee applies if you exceed \$4,000 (only on the portion of the monthly postage that exceeds \$4,000)
- Total Account Limit is \$8,500 contact us if you need more
- 28 Days to Pay from Statement Date pay by check, ach, or online